

NAME OF TOWN/PARISH COUNCIL
LOCALISM ACT 2011, s.29 – s.31

**The Relevant Authorities (Disclosable Pecuniary Interests)
Regulations 2012**

Councillor's Full Name: _____

Address: _____

Note - Throughout this document the "authority or authority's area" refers to the whole of the area covered by **NAME OF TOWN OR PARISH COUNCIL** rather than the ward the Member represents.

Declaration:

I, [please state name], a Member of **NAME OF TOWN/PARISH**, give notice that I have set out my interests below in the appropriate areas, and have put '**NONE**' where I have no such interest in any area.

I understand and acknowledge the following:-

- 1 I understand that I must register my disclosable pecuniary interests and by providing written notification to the Council's Monitoring Officer of the details required as set out in this form.
- 2 I must register any disclosable pecuniary interest within 28 days of the date of the meeting of the authority, or of any committee, sub-committee, joint committee or joint sub-committee of the authority where I have a disclosable pecuniary interest in any matter being considered.

I understand that I should do this by making the necessary amendments to this form as soon as possible. I understand that in order to do this, I will be required to *amend, initial and mark* e.g. 1* the changes against the appropriate section then *sign* and *date* the form on the *last page*.

- 3 Part 1 of this form contains disclosable pecuniary interests as prescribed by The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 4 Disclosable pecuniary interests include not only my interests but also the interests of my spouse or civil partner, a person with whom I am living as husband or wife or a person with whom I am living as if they were a civil partner, so far as I am aware of the interests of that person.

- 5 The Localism Act 2011 created specific criminal offences in relation to the disclosure of pecuniary interests (Part 1 of this form). I understand it is a criminal offence to :-
- i. fail to register a Disclosable Pecuniary Interest (DPI) I am aware of within 28 days of my election or re-election;
 - ii. take part in the debate or vote at any meeting where I have a registered or unregistered DPI;
 - iii. fail to declare at a meeting and/or to take part in the debate or vote, if I am aware I have a DPI which is not yet registered or notified to the Monitoring Officer;
 - iv. if I have declared an unregistered DPI at a meeting, to fail to register that within 28 days of that declaration;
 - v. provide false or misleading information in relation to any registration or to be reckless as to its accuracy;
 - vi. take any steps or further action on a matter in which I have a DPI other than referring it elsewhere;

in each case without reasonable excuse, and I recognise any such failure is a direct contravention of the Localism Act 2011 and a criminal offence; and may be investigated by the Police and referred to the Director of Public Prosecutions. I understand that **upon conviction a Member or co-optee may be fined up to a maximum of £5,000.**

- 6 If I feel I have an interest which, if disclosed on a public register, could lead to myself or a person connected to me being subject to violence or intimidation, then I must disclose this as a sensitive interest to the Monitoring Officer and need not declare it on this form.
- 7 I must, within 28 days of receiving any gift or hospitality in my capacity as a Member, with an estimated value of at least £50, provide written notification of that interest, including details of the person(s) from whom it was received. I understand that I should do this by completing the 'Registration of Gifts and Hospitality' form and return it to:-

The Monitoring Officer
C/o Democratic Services
 East Hampshire District Council Offices
 Penns Place
 Petersfield
 Hants GU32 4EX

- 8 I must notify Democratic Services should I change my home address.

I recognise that I have a legal duty to complete this form and that I must not:

1. Omit any information ought to be given in this notice;
2. Provide information that is materially false or misleading; or
3. Fail to update this information as my circumstances change.

Full name	
Councillor's Signature	
Date	
Monitoring Officer's Signature	
Date	

Amendment(s)	Marked 1*	Date
Councillor's Signature		
Monitoring Officer's Signature		
Amendment(s)	Marked 2*	Date
Councillor's Signature		
Monitoring Officer's Signature		
Amendment(s)	Marked 3*	Date
Councillor's Signature		
Monitoring Officer's Signature		
Amendment(s)	Marked 4*	Date
Councillor's Signature		
Monitoring Officer's Signature		

A copy will be returned to your Town / Parish Council when it has been signed by the Monitoring Officer

1. Disclosable Pecuniary Interests

Please answer all parts of this form. You must enter information in every box. If you do not have an interest in a particular question please put "None". All of your interests must be properly recorded in the appropriate areas.

Please provide details of :-

Disclosable pecuniary interests	You	Your spouse or civil partner, a person with whom you are living with as husband or wife, or a person with whom you are living as if they were a civil partner
<p>a) Employment, office, trade, profession or vocation</p> <p>Any employment, office, trade, profession or vocation carried on for profit or gain.</p>		
<p>b) Sponsorship</p> <p>Any payment or provision of any other financial benefit (other than from NAME OF TOWN / PARISH COUNCIL) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>		

<p>c) Contracts</p> <p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and NAME OF TOWN OR PARISH COUNCIL—</p> <ul style="list-style-type: none"> i. under which goods or services are to be provided or works are to be executed; and ii. which has not been fully discharged. 		
<p>d) Land (including your home/residence)</p> <p>Any beneficial interest in land which is within the area of NAME OF TOWN OR PARISH COUNCIL</p>		
<p>e) Licences</p> <p>Any licence (alone or jointly with others) to occupy land in the area of NAME OF TOWN OR PARISH COUNCIL for a month or longer.</p>		
<p>f) Corporate tenancies</p> <p>Any tenancy where (to your knowledge)—</p> <ul style="list-style-type: none"> i. the landlord is NAME OF TOWN OR PARISH COUNCIL; and ii. the tenant is a body in which the relevant 		

<p>person has a beneficial interest.</p>		
<p>g) Securities</p> <p>Any beneficial interest in securities of a body where—</p> <ul style="list-style-type: none"> i. that body (to your knowledge) has a place of business or land in the area of NAME OF TOWN OR PARISH; and ii. either— <ul style="list-style-type: none"> a. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or b. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class. 		
<p>2. Other Interests</p> <p>Please answer <u>all parts</u> of this form. You must enter information in every box. <u>If you do not have an interest in a particular question please put “None”</u>. All of your interests must be properly recorded in the appropriate areas.</p> <p>Please provide details of :-</p>		
<p>Other Interests</p>	<p>You</p>	
<p>h) Details of any body of which you are a</p>		

<p>member or in a position of general control or management.</p> <p>For example if you are appointed to represent the Council on any community bodies or if you are a school governor.</p>	
<p>i) Details of any body exercising functions of a public nature, any body directed to charitable purposes or any body one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management</p> <p>For example, if you are a member of a District, Borough, Town, another Parish or County Council, or a member of a charity or a Trade Union.</p> <p>You should also indicate here if you are a member of any political parties and/or associations.</p>	
<p>(j) Details of any gift or hospitality with an estimated value of at least £50 that you have received in connection with your role as a Councillor, and details of the donor, the reason for acceptance and disposal</p> <p>You should declare any gifts or hospitality</p>	

<p>worth £50 or over that you receive in connection with your duties as a Councillor. This would not include refreshments provided on an approved training or marketing materials of a nominal; value i.e. pens or calendars but would include tickets to sports events or the theatre etc where the only reason they are provided is because of your role as a Councillor.</p>	
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